SUMMER VILLAGE OF KAPASIWIN

2017 NEWSLETTER AND COMMUNITY INFORMATION PAMPHLET

GREETINGS AND WELCOME
From Council and Administration

Summer 2017

On behalf of Council, it is my pleasure to welcome all of you back to the Summer Village of Kapasiwin. We are eagerly awaiting the arrival of summer and have our fingers crossed for warmer weather.

We have been working hard on a number of initiatives that I would like to highlight. Council has continued work in regards to the easement and with our recent survey, which we hope to make available to all residents shortly, hope to provide greater clarity for residents on the issue.

Councillor John McIvor has been a welcomed addition to council and has provided excellent insight and I thank him for that. He has attended a number of meetings regarding the stewardship of the lake and continues to bring perspective on how to best manage our most valuable asset.

Deputy Mayor Tim Wiles has provided excellent perspective and attention to detail as we work through the Land Use Bylaw as a council and his attention to detail is greatly appreciated.

There have been a number of changes that council approved, including new road signs and speed bumps. We expect the speed bumps to be installed by the time this letter reaches you and we hope they help to control speed on the road. Hall renovations should be completed soon with the hardwood floors being refinished and the back splash completed we should see the end of that project. Last week I was out and saw that the camera boxes were up so functioning security cameras in the village should be operational soon. Security has been a priority, so it is our hope that the cameras make a difference to our community.

Council continues its work on the Land Use Bylaw and Council looks forward to engaging with residents on this once a draft document is ready for review. I

IMPORTANT NOTES

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Councillors:

MAYOR – JAMES COGHILL
DEPUTY MAYOR – TIM WILES
COUNCILLOR – JOHN MCIVOR

Community Events:

A SEPARATE EVENT CALENDAR WILL BE CIRCULATED ONCE EVENTS AND DATES ARE FINALIZED FOR 2017

would like to thank our Administration team for their work in this area and the time they have committed to our Village on this particular project. Council is excited to hear your feedback during this process and a mailout with details on where you can access a draft copy of the revised Land Use Bylaw and when the public hearing will be held will follow in due course.

This year will be the end of term for myself on council and I would like to thank my family, fellow council and residents for supporting me during this process. It has been an excellent experience with a lot of learning and I encourage others to consider joining council to support the village.

I look forward to another great summer.

- Mayor Coghill

Municipal Election 2017

2017 is an election year for Alberta municipalities. Summer Villages must have their organization meeting prior to August 31st of the calendar year and therefore we hold our elections during the summer months. A separate detailed notice of nomination day is included in this mail-out, but some key information to note includes:

- All three Council positions are up for election.
- The Term of Office – is now four years (2017 -2021).
- All municipal elected officials must take the roles and responsibilities courses within the first few months of taking office.
- Nomination Day is set for **June 10th 2017** in Kapasiwin.
- Advance Poll (if required) is **June 30th 2017** in Kapasiwin.
- Election Day (if required) will be **July 8th 2017** in Kapasiwin.

Council has passed a resolution to allow for mail-in ballots for those residents who cannot make it to cast a ballot in person. Details on how this special ballot can be obtained and submitted can be obtained from the Returning Officer.

The Returning Officer is appointed by Council and handles the running of the election, along with their Deputy Returning Officer. The contact information for the returning officer is on the separate election mail out (enclosed) or may be obtained through the Administration office.

Anyone considering a run for office should contact the Returning Officer to get the relevant forms and details. Interested parties should also consult the Municipal Government Act and the Local Authorities Election Act for background on councillor roles and responsibilities, election process and voter eligibility.

Tax Notice and Assessments

Enclosed with this newsletter, please find your 2017 property tax notice. Taxes are due June 30th, 2017 by 12:00 midnight, and may be mailed or delivered to the office at the provided address.

If you wish to appeal your assessment, you have until July 11th, 2017 to file a complaint with the Administrator. If you believe your assessment is unfair or incorrect, we encourage you to start by contacting the assessor before launching a formal appeal. Additional information related to assessment appeals and the related process can be found on the reverse side of the tax notice.

Wapameg Avenue

Following up on the presentation at the 2016 Annual Information Meeting, Council has continued its work on clarifying the rights associated with Wapameg Avenue (an easement noted on applicable individual land titles as Instrument No. 1420) and the footpath and development setback line (both of which are based on Right of Way Plan No. 902 1906 as explained in the Village's Land Use Bylaw). We plan to update residents on these findings at the 2017 Annual Information Meeting. Councillors, as residents, are aware of the recent court filing challenging the validity of Wapameg Avenue, the footpath and development setback line. The Village has retained legal counsel and Council intends to oppose the position taken in the

recent court filing via the prescribed legal process.

Public Works Department

As we roll into Summer 2017, Dave Wiles will continue his role as Groundskeeper for the Village. We are happy to have him back and look forward to another great season.

The Village's application for Summer Temporary Employment Program (STEP) Funding has not received a response from the provincial authority yet. However, Council has built funds into our budget for casual labour positions to help on certain projects and activities during the high time of summer. The scope of the work for casual positions will be affected by the level of funding received, but a base amount in the 2017 budget will provide for the core services. If anyone is interested please contact the Administration office about how to apply.

Projects for 2017

"The focus of the 2017 capital projects will be the completion of the Security Camera Install Project, re-surfacing the hall floor, and possibly re-surfacing/expansion of the tennis court. The cost of these capital projects will be drawn from the Village's capital reserve account which is funded by allocations from various provincial departments and at last measure stood at approximately $435,000.

The project to re-vamp the hall floors has been awarded and is scheduled for completion by May long weekend.

Building off of the streetlight replacement project of 2016, and in conjunction with Council's commitment to enhancing village security, the security camera project will be completed. After comprehensive planning between the security company (Bolt Security/Price Alarms), FortisAlberta, Epcor, our electrical contractor, inspectors and the village the project design was approved in early 2017 and cameras were installed in early May 2017.

Council is exploring a tennis court rehabilitation project which, depending on final quotes, may be expanded to include a basketball court/nets and some maintenance to the horseshoe pits.

If you have any recommendations for projects you would like Council to consider, please do not hesitate to forward them to Administration so that they can be discussed during our Council meetings.

Development

If you have your own plans for a summer project, please make sure you consult with the Land Use Bylaw (which can be found on the Summer Village Website) and get in touch with our Development Officer, Tony Sonnleitner, before you begin. Your project may need to be approved as part of a development permit and it is always a good idea to check that it meets the community standards for setbacks, coverage, and aesthetics before you start.

Warning Buoys

Buoys will again be in place in Kapasiwin Bay as a demarcation line for users of watercraft in the bay. When using motorized watercraft, please leave your boat launch or dock and head straight out past the buoys to before engaging in your activities. The area from the beach to the buoy demarcation line is reserved for swimmers, canoeing and paddleboats, tubers and rowboats giving them a safe place to enjoy the lake environment.

Council Meetings

Regular Council meetings are scheduled at the previous meetings and will be posted on the website.

Public attendance is always welcome at Council meetings, however if you wish to make a formal presentation on an issue we ask that you make a written/email submission to the Administration office at least one week prior to the meeting date so that we can ensure you an appointment on the agenda. This advance notice will also give

Administration time to gather related background information to help in the decision making process.

This year's Annual Information Meeting is scheduled for Saturday July 15th, 2017, and will be held at the Village Hall starting at 10:00 am. This is a great time to hear first-hand the topics Council is investigating and keep in touch with developments in your village.

Noise Bylaw

Please take a moment to control excessive noise that may be affecting your neighbours. The Noise bylaw is in effect 24 hours a day, 7 days a week.

Pet Deposits

As a friendly reminder, please clean up after your pet if they relieve themselves while walking on Wapameg Avenue, Gibbons Avenue, Railway Ave, other municipal properties and of course on another resident's property. Your consideration on this matter is greatly appreciated.

Yellowhead Regional Library

As residents of a member municipality you are entitled to the full benefits of the YRL service. The Summer Village of Kapasiwin's designated library is Wabamun Library and library cards can be purchased from them. For details on library business hours and library card costs please contact the library directly at 780-892-2713.

Kapasiwin Transfer Station

Kapasiwin residents are entitled to receive a transfer station card that grants them access to nearby transfer stations where they may drop-off acceptable materials free of charge. If you require a card please contact our office and we will arrange to have a card printed up and mailed to you from one of the designated permitting offices in Parkland County. Please consult the table below for anticipated hours of operation for 2016.

Fire Bans

While this spring has been very wet so far, Village Council would like to remind residents and their guests to use extreme caution when enjoying a fire.

Currently there are no fire bans in place in our area. As we move into fire season, the Summer Village will actively consult with provincial authorities and with Parkland County's fire ban status for direction. Parkland County provides our fire protection services so we are obligated to follow their recommendations on this matter. Council may wish to further restrict fire permits or issue their own bans for the Village as well. In all cases the fire ban status of the Village will be updated on the Village website for quick reference.

Need More Info?

We hope this newsletter highlighted the issues that are important to you with enough detail to keep you engaged. However, if you require additional detail on the process or background related to any of the topics listed above, or any other matter related to the administration of your Summer Village, please do not hesitate to contact the office at your convenience.

Transfer Station Location	Open	Summer - May 1 to Sep 30	Winter - Oct 1 to April 30
Kapasiwin	Thu, Sat Sun	9:00AM to 5:00PM 10:00AM to 4:00PM	10:00AM to 4:00PM 10:00AM to 4:00PM
Keephills	Wed Sun	9:00AM to 5:00PM 10:00AM to 4:00PM	10:00AM to 4:00PM 10:00AM to 4:00PM
Seba Beach	Tue, Sat	10:00AM to 5:00PM	10:00AM to 4:00PM