RECREATION AND CULTURE BY-LAW No. 187

Under the provisions of Section 214 of the Municipal Government Act, being Chapter M26 of Revised Statutes of Alberta, 1980, there is hereby established a Recreation and Culture Board to be known as the Kapasiwin Village Recreation and Culture Board, hereinafter refered to as The Board, to implement and pursue a Recreation and Cultural program for the Summer Village of Kapasiwin.

COMPOSITION OF BOARD

1. (a) The Board shall consist of four members serving without pay, who shall be appointed by resolution of Council. All Appointments shall become effective immediately following their appointments. The Mayor shall be an ex-officio member. The members of the Board shall be appointed by Council with due consideration to the diverse interests and ages of the Villagers.

Term

(b) Board members shall be appointed for a term of office of two years and each may be re-appointed. The first term following the passing of this by-law to run to December 31, 1986, and henceforward for 2 years between January to December.

(c) All members shall remain in office until their respective successors are appointed.

Vacancy

(d) In the event of a vacancy occurring the person appointed to fill such vacancy shall hold office for the remainder of the term concerned in the vacancy which has arisen.

Residency and Requirements

(e) All persons appointed as members of such board shall be residents of the Summer Village of Kapasiwin and shall remain members only during such time as they continue to be residents of the Summer Village of Kapasiwin.

Absences

(f) Any member of the Board who shall be absent from three consecutive meetings of the Board shall (Unless such absence be caused through illness or he be authorized by resolution of the Board entered upon its minutes) forfeit his office and another member appointed in his place, for the remainder of his term of office, provided that the member so forfeiting his office shall be eligible for re-appointment.

Resignation

(g) Council may, with reason, request the resignation of any member of the Board at any time prior to the expiry date of the member's term of office, and any member of the Board may resign therefrom at any time upon sending a written notice to the Secretary of the Board to that effect.

CONDUCT OF MEETINGS

2. (a) The Chairman of the said Board shall be chosen at the first meeting of the Board, for a one year term, which shall take place within one month of the date of the passing of the By-Law; a Vice-Chairman and a Secretary shall also be chosen at this time, for a term to expire December 31, 1985, henceforward the term shall be one year beginning January 1. Any person may serve more than one term.

Officers

Regular Meetings

(b) Meetings of the Board shall be determined by the Board at its first meeting, but may be changed by the Board from time to time as said Board may deem advisable.

Special Meetings

(c) Special meetings may be called on twenty-four hour notice by the Chairman or at the request of any two members of the Board.

Minutes

(d) A Minute Book shall be kept and minutes of all regular and special meetings shall be recorded therein by the Secretary of the Board or the Secretary pro-tem. Copies of all minutes shall be filed with the Village Secretary-Treasurer.

Quorum

(e) A quorum of said Board shall be a majority of members of the Board.

Vote

(f) The Chairman shall have a vote on any question and in the event of a tie, the motion shall be lost.

(g) The Board may appoint sub-committees to deal with any special phase of the matters coming within the scope and jurisdiction of the Board as herein set forth.

POWERS AND CONCERNS

3. (a) The Board shall have the power to make such rules and regulations as it may deem necessary from time to time, provided such rules and regulations are not inconsistent with powers herein conferred. Copies of all such rules and regulations shall be filed with the Secretary-Treasurer, and approved by Village Council.

Rules and Regulations

Range of Services

(b) The Board shall be concerned with the development of a broad range of recreation and cultural services that will provide opportunity for people of all ages to use their leisure in a wholesome and satisfying manner. The Board shall be concerned with all matters pertaining to equipping, marking with adequate signs, and staffing public playgrounds, athletic fields, recreation centres and other recreation facilities owned or controlled by the Village, or on other properties with the written consent of the owners and authorities thereof.

Equipment Signage And Staffing

Consultation

(c) The Board shall be consulted on all matters affecting the development, maintenance and use of public recreation and culture facilities.

(d) The Board shall be consulted when ever it is proposed to lease or to sell or to otherwise dispose of any public land that is held for park purposes or for other public recreation purposes, and whenever it is proposed to purchase or otherwise acquire land for public recreation and/or cultural purposes.

Appointment or Dismissal of Superintendent

(e) 1. The Board shall make recommendations to Council concerning the appointment or dismissal by Council of a Superintendent of Recreation and Culture and any other personnel.

Staff Policies

2. The Board shall have the responsibility of developing a policy for Council with regards to duties and responsibilities of staff.

Representations

(f) The Board shall hear and consider representations by any individual, organization or delegation of citizens with respect to recreation and culture.

BUDGET FINANCES AND REPORTING

4. (a) Annually and prior to November 30, the Board shall submit for approval to the Village Council a budget of estimated expenditures and revenues for the next following year with respect to all matters over which, under the terms of this by-law the Board has jurisdiction. In addition, it shall develop long range planning goals and objectives to cover at least a five year period, (which goals and objectives shall constitute a 'Master Plan'), of/for recreational and cultural programs, services, and facilities and their related expenditures.

Annual Budget

Long Range Planning

Annual Evaluation Reports

It shall conduct a yearly evaluation of all such expenditures and revise long range planning goals and objectives as they seem appropriate prior to the end of each year, and submit such reports to Council for approval, and subsequently, to such other agencies as Council may direct.

Annual Reports and Others

(b) The Board shall make complete annual reports to the Village Council by November 30, and other reports from time to time as requested.

Specific Limitations re Credit and Authorization of Expenditures

(c) Neither the said Board or any member thereof shall have the power to pledge the credit of the Village in connection with any matters whatsoever, nor shall the said Board nor any member thereof have any power to authorize any expenditure to be charged against the Summer Village of Kapasiwin.

Application for Funding

(d) All application to outside agencies for funding of cultural and recreation programs must be made and approved by Council; in consultation with the Recreation Board. Such receipts and disbursements shall be included in the Village Budget. Any funding required from Village Tax resources must be approved by Council and included in the Village Budget.

5. By-Law #146 is hereby repealed.

READ A FIRST TIME IN COUNCIL THIS
22 DAY OF April A.D. 1985

READ A SECOND TIME IN COUNCIL THIS
19 DAY OF May A.D. 1985

READ A THIRD TIME WITH THE UNANIMOUS CONSENT OF ALL COUNCILLORS PRESENT AND FINALLY PASSED THIS
19 DAY OF May A.D. 1985

J. Wrener.
Sec. Treas.

Barbara J. Kane.
Mayor.