MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, APRIL 27, 2023, AT 6:30 PM HELD VIA TELE/VIDEO CONFERENCE.

	PRESENT	Mayor: Tim Wiles Deputy Mayor: John McIvor Councillor: Tim Kirby Administration: Emily House, CAO Public Works: None There were no members of the public present.
1.	**CALL TO ORDER**	Mayor Wiles called the April 27, 2023, Regular Council Meeting to order at 6:32PM.
2.	**AGENDA** 2.1 Motion 017-23 Agenda	**MOVED** by Mayor Wiles that the April 27, 2023 Regular Council Meeting Agenda be approved as presented. **CARRIED**
3.	**MINUTES** 3.1 Motion 018-23 Regular Council Meeting – March 23, 2023	**MOVED** by Councillor Kirby that the minutes of the March 23, 2023 Regular Council Meeting be approved as presented. **CARRIED**
4.	**APPOINTMENTS**	Laura Marcato from Seniuk & Company presented the Auditor's Report on the 2022 Audited Financial Statements for the Summer Village of Kapasiwin. She reported that Kapasiwin was in good financial standing and was managed very well.
	4.1 Motion 019-2023 Auditors Report on the 2022 Audited Financial Statements	**MOVED** by Deputy Mayor McIvor that after review, Council accept and approve the 2022 Audited Financial Statements, as presented, for the Summer Village of Kapasiwin. **CARRIED**
5.	**BUSINESS**	
	5.1 Motion 020-2023 2023 Budget	**MOVED** by Deputy Mayor McIvor that Council approves the 2023 Budget for the Summer Village of Kapasiwin. **CARRIED**
	5.2 Motion 021-2023 Agreements for Rogers Tower Installation	**MOVED** by Councillor Kirby that Council direct Administration to ratify the telecommunications Site Agreement and FortisAlberta Authorization with respect to the installation of a Rogers Tower within the boundaries of the Summer Village of Kapasiwin. **CARRIED**
	5.3 Motion 022-2023 Parkland Shelter Agreement	**MOVED** by Councillor Kirby to approve and direct Administration to ratify the Parkland Shelter Agreement. **CARRIED**

6.	**BYLAWS AND POLICIES**	
	6.1 Motions 023-2023 Bylaw No. 275-23 - 2023 Taxation Bylaw	**MOVED** by Deputy Mayor McIvor that Bylaw No. 275-2023 being a bylaw to authorize the rates of taxation against assessable property within the Summer Village of Kapasiwin in the province of Alberta for the 2023 Taxation Year being given first reading. **CARRIED** **MOVED** by Councillor Kirby that Bylaw No. 275-2023 be given second reading. **CARRIED** **MOVED** by Deputy Mayor McIvor that Council give unanimous consent to proceed to third and final reading of Bylaw No. 275-2023. **UNANIMOUSLY CARRIED** **MOVED** by Councillor Kirby that Bylaw No. 275-2023 be given third and final reading, and that it be declared passed. **CARRIED**
	6.2 Motions 024-23 Bylaw No. 276-23 - 2023 Penalty Bylaw	**MOVED** by Deputy Mayor McIvor that Bylaw No. 276-2023 being a bylaw to provide for penalties on unpaid taxes be given first reading. **CARRIED** **MOVED** by Councillor Kirby that Bylaw No. 275-2023 be given second reading. **CARRIED** **MOVED** by Deputy Mayor McIvor that Council give unanimous consent to proceed to third and final reading of Bylaw No. 276-2023. **UNANIMOUSLY CARRIED** **MOVED** by Councillor Kirby that Bylaw No. 276-2023 be given third and final reading, and that it be declared passed. **CARRIED**
7.	**FINANCIAL**	
	7.1 Motion 025-2023 Bank Reconciliations & Bank Statement- February & March 2023	**MOVED** by Deputy Mayor McIvor that the February and March 2023 Bank Reconciliation and Bank Statements be accepted as information. **CARRIED**
	7.2 Motion 026-2023 Management Financial Report- March 2023	**MOVED** by Councillor Kirby that the March 2023 Management Report, with cheques and auto withdrawals totalling $9,121.87 for February 2023 and $71,541.79 for March 2023 be accepted as information. **CARRIED**
8.	**REPORT FROM COUNCIL**	**NONE**

9.	**ADMINISTRATION REPORT**	
	9.1 Motion 027-2023 Administration Report	**MOVED** by Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted as information. **CARRIED**
10.	**INFORMATION / CORRESPONDENCE**	
	10.1 Motion 028-2023 Correspondence	**MOVED** by Councillor Kirby that Council accept the following correspondence as information: • Alberta Municipal Affairs, Re: ACP Grant Approval • Alberta Municipal Affairs, Re: Municipal Census Regulation and Municipal Census Manual • Federation of Canada Municipalities, Re: Retroactive RCMP Costs • Alberta Municipal Affairs, Re: ICF Extension **CARRIED**
11.	**CLOSED MEETING SESSION**	
	11.1 Motion 029-2023 Move to Closed Session	**MOVED** by Councillor Kirby that Council closes the meeting to the public for Agenda item No. 11.1 Legal- Encroachment issue- Lot 11 Block A Plan 5674HW as per FOIP Section 24 at 8:19 PM. **CARRIED**
		Present: Mayor Wiles, Deputy Mayor McIvor, Councillor Kirby, and CAO Emily House
	Motion 030-2023 Open Meeting to Public	**MOVED** by Councillor Kirby that Council open the meeting to the public at 8:35 PM. **CARRIED**
	Motion 031-2023 Legal- Encroachment Issue – Lot 11 Block A Plan 5674HW FOIP Section 24	**MOVED** by Deputy Mayor McIvor that the Summer Village of Kapasiwin will enter into the appropriate encroachment agreements with the property owners of Lot 11, Block A, Plan 5674HW if the installation of a fence along the south property line of Lot 11, Block A, Plan 5674HW is commenced by the property owner by August 15, 2023 and completed by December 31, 2023 with a resurvey of the area be made once the fence is installed and that if the installation of the fence is not commenced by August 15, 2023, then a wire fence will be installed. **CARRIED**
12.	**NEXT MEETING**	
	12.1 Motion 032-2023 Next Meeting Date	**MOVED** by Councillor Kirby that Council schedules the next Regular Council for July 15 at 9:30 AM. **CARRIED**

13.	**ADJOURNMENT** 13.1 Motion 033-2023 Adjournment of Meeting	**MOVED** by Deputy Mayor McIvor that the April 27, 2023, Regular CouncilMeeting be adjourned at 8:39 PM. **CARRIED**

Mayor

Chief Administrative Officer