MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, APRIL 30, 2024, AT 6:30 PM HELD VIA TELE/VIDEO CONFERENCE.

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| | **PRESENT** | Mayor: Tim Wiles<br>Deputy Mayor: John McIvor<br>Councillor: Tim Kirby<br><br>Administration: Emily House, CAO<br><br>Public Works: None<br><br>There were no members of the public present. |
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| 1. | **CALL TO ORDER** | Mayor Wiles called the April 30, 2024, Regular Council Meeting to order at 6:30 PM. |
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| 2. | **AGENDA** | |
| | **2.1 Council Meeting Agenda**<br>Motion 020-24 | **MOVED** by Deputy Mayor McIvor that the April 30, 2024 Regular Council Meeting Agenda be approved as presented.<br>**CARRIED** |
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| 3. | **MINUTES** | |
| | **3.1 Adoption of Regular Council Meeting Minutes**<br>Motion 021-24 | **MOVED** by Councillor Kirby that the Minutes of the February 29, 2024 Regular Council Meeting be approved as presented.<br>**CARRIED** |
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| 4. | **APPOINTMENTS** | |
| | **4.1 Laura Marcato, Seniuk & Company Re: 2023 Audited Financial Statements** | Ms. Marcato from Seniuk & Company presented the Auditor's Report on the 2023 Audited Financial Statements to Council. Ms. Marcato reported that the Summer Village of Kapasiwin is in good financial standing and there were no concerns. |
| | Motion 022-24 | **MOVED** by Deputy Mayor McIvor that Council accept and approve the 2023 Audited Financial Statements as presented.<br>**CARRIED** |
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| 5. | **BUSINESS** | |
| | **5.1 Development Enforcements** | Administration provided an update on development issues within the Summer Village including fences along the pathway and a shed. |
| | Motion 023-24 | **MOVED** by Councillor Kirby that Council accept the Development Enforcement Report as verbally presented for information purposes.<br>**CARRIED** |
| | **5.2 2024 Municipal Budget** | Administration provided Council with the 2024 Municipal Budget for discussion. Council discussed the budget and suggested a few amendments. |
| | Motion 024-24 | **MOVED** by Councillor Kirby that Council direct Administration to make amendments to the draft 2024 Municipal Budget as discussed and present the final budget to Council.<br>**CARRIED** |

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| | **5.2 Land Use Bylaw Update – What We Heard Report**<br><br>Motion 025-24 | Council was presented with the What We Heard Report from Municipal Planning Services for the Land Use Bylaw Update.<br><br>**MOVED** by Councillor Kirby that Council accept the Land Use Bylaw What We Heard Report and direct Administration to release the report to the residents via the Summer Village website.<br>**CARRIED** |
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| **6.** | **BYLAWS AND POLICIES** | |
| | **6.1 Bylaw No. 278-2024 – 2024 Tax Rate Bylaw**<br><br>Motion 026-24 | Council discussed tabling the Tax Rate Bylaw to the next Council Meeting so that bylaw could reflect the amendments to the 2024 Municipal Budget that were made.<br><br>**MOVED** by Councillor Kirby to table Agenda Item No. 6.1 – Bylaw No. 278-2024 the 2024 Tax Rate Bylaw to the next Council Meeting.<br>**CARRIED** |
| | **6.2 Bylaw No. 279-2024 – 2024 Tax Penalty Bylaw**<br><br>Motion 027-24 | **MOVED** by Deputy Mayor McIvor to table Agenda Item No. 6.2 – Bylaw No. 279-2024 the 2024 Tax Penalty Bylaw to the next Council Meeting.<br>**CARRIED** |
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| **7.** | **FINANCIAL** | |
| | **7.1 Bank Reconciliations & Bank Statement, January to March 2024**<br>Motion 028-24 | Administration provided the Bank Reconciliations and Bank Statements for January, February and March 2024.<br><br>**MOVED** by Deputy Mayor McIvor that Council accept the January, February and March of 2024 Bank Reconciliation and Bank Statements as information.<br>**CARRIED** |
| | **7.2 Management Financial Report – March 31, 2024**<br>Motion 029-24 | Administration provided the Management Financial Report for March 31, 2024.<br><br>**MOVED** by Councillor Kirby that the Management Financial Report for the month ending March 31, 2024, be accepted as information, with cheques and auto withdrawals totaling the following:<br>January 2024 - $6,576.77<br>February 2024 - $9,037.91<br>March 2024 - $41,342.02<br>**CARRIED** |
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| **8.** | **REPORTS FROM COUNCIL** | |
| | **8.1 Council Reports** | No Reports |
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| **9.** | **ADMINISTRATION REPORT** | |
| | **9.1 Administration Report**<br>Motion 030-24 | **MOVED** by Councillor Kirby that the Administration Report, as verbally presented, be accepted as information.<br>**CARRIED** |
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| 10. | INFORMATION / CORRESPONDENCE<br><br>10.1 **Correspondence**<br>Motion 031-24 | **MOVED** by Deputy Mayor McIvor that Council accept the presented correspondence as information.<br>• Alberta Municipal Affairs, Re: Budget 2024<br>• Alberta Municipal Affairs, Re: ICF Engagement<br>• ABMunis, RE: Preliminary Analysis of Alberta's 2024 Budget<br>• Wabamun Watershed Management Council, Re: Spring Newsletter<br>• ASVA, Re: Spring Newsletter<br>• ASVA, Re: 2024 ASVA Conference Save-the-Date<br>**CARRIED** |
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| 11. | CLOSED MEETING SESSION | None |
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| 12. | NEXT MEETING<br><br>**12.1 Next Meeting Date**<br>Motion 032-24 | **MOVED** by Councillor Kirby that Council schedule a Special Council Meeting on May 9, 2024 at 6:30pm.<br>**CARRIED** |
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| 13. | ADJOURNMENT<br><br>**13.1 Adjournment of Meeting**<br>Motion 033-24 | **MOVED** by Deputy Mayor McIvor that the April 30, 2024, Regular Council Meeting be adjourned at 7:53 pm.<br>**CARRIED** |

Mayor

Chief Administrative Officer