

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN,  
IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, DECEMBER 13, 2018 AT 6:30 PM. AT THE  
SUMMER VILLAGE OF KAPASIWIN

	<b>PRESENT</b>	Mayor: Tim Wiles via teleconference Deputy Mayor: John McIvor Councillor: Tim Kirby via teleconference  Administration: Emily House, CAO  Public Works: None
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Wiles called the meeting to order at 7:00 p.m.
<b>2.</b>	<b>AGENDA</b>  136-18 (Agenda)	<b>MOVED</b> by Councillor Kirby that the December 13, 2018 regular Council Meeting Agenda be approved as presented. <b>CARRIED</b>
<b>3.</b>	<b>MINUTES</b>  137-18 (Confirmation of Minutes – Regular Council Meeting – October 16, 2018)	<b>MOVED</b> by Deputy Mayor McIvor that the minutes of the October 16, 2018 Regular Council Meeting be approved as presented. <b>CARRIED</b>
<b>4.</b>	<b>APPOINTMENTS</b>	None
<b>5.</b>	<b>BYLAWS</b>	None
<b>6.</b>	<b>BUSINESS</b>  138-18 (2019 Preliminary Budget)  139-18 (CRASC Memorandum of Agreement)  140-18 (Municipal Office Resolution)  141-18 (Municipal Accountability Program (MAP) Review)	<b>MOVED</b> by Councillor Kirby to approve the 2019 Summer Village of Kapasiwin Preliminary Budget. <b>CARRIED</b>  <b>MOVED</b> by Deputy Mayor McIvor to approve the signing of the CRASC Member Memorandum of Agreement 2019-2021 for Local Assessment Review Boards and Composite Review Boards. <b>CARRIED</b>  <b>MOVED</b> by Councillor Kirby that Council name Site 1, Box 157, RR 1, Onoway, AB T0E 1V0; 31 Lakeshore Drive, Sandy Beach, AB as the Municipal Office for the Summer Village of Kapasiwin. <b>CARRIED</b>  <b>MOVED</b> by Councillor Kirby that Council accept the Municipal Accountability Program (MAP) Review Report that was completed by Alberta Municipal Affairs in August 2018 as information and to direct Administration to complete the requirements as needed. <b>CARRIED</b>

<b>7. FINANCIAL</b>	
142-18 (Accounts Payable)	<b>MOVED</b> by Councillor Kirby that the accounts payable and cheque listings for September and October 2018, including cheques No. 78 to 83 (ATB) and 84 to 89 and auto withdrawals, totaling \$27,532.94 and \$8,900.37 respectively, be accepted for information. <b>CARRIED</b>
143-18 (Bank Reconciliation)	<b>MOVED</b> by Councillor Kirby that the September and October 2018 Bank Reconciliations be accepted for information. <b>CARRIED</b>
144-18 (Balance Sheet)	<b>MOVED</b> by Councillor Kirby that the Income Statement, Expense Statement and Balance Sheets for September and October 2018 be accepted for information <b>CARRIED</b>
<b>8. REPORT FROM COUNCIL</b>	
145-18 (Council reports)	<b>MOVED</b> by Deputy Mayor McIvor that the Council Reports, as verbally presented, be accepted for information. <b>CARRIED</b>
<b>9. ADMINISTRATION /PUBLIC WORKS REPORTS</b>	
146-18 (Admin/PW reports)	<b>MOVED</b> by Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted for information. <b>CARRIED</b>
<b>10. INFORMATION / CORRESPONDENCE</b>	
147-18 (Accept the Correspondence for Information)	<b>MOVED</b> by Councillor Kirby that the following correspondence be accepted for information:  a) Alberta Municipal Affairs, Re: City Charters Fiscal Framework Act b) Yellowhead Regional Library, Re: Get on Board <b>CARRIED</b>
<b>11. CLOSED MEETING SESSION</b>	
148-18 (Close meeting to Public)	<b>MOVED</b> by Deputy Mayor McIvor that Council close the meeting to the public for Agenda Item No. 11a Legal – Footpath Easement as per Section 27, FOIP at 7:23pm <b>CARRIED</b>

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	<p>149–18 (Open meeting to Public)</p> <p>150–18 (Animal Control Bylaw)</p>	<p>Mayor Tim Wiles, Deputy Mayor John McIvor, Councillor Kirby and CAO Emily House were in attendance.</p> <p><b>MOVED</b> by Councillor Kirby that Council open the meeting to the public at 7:35pm.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Kirby that Council direct Administration to propose a new Animal Control Bylaw to Council.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>12.</b>	<b>NEXT MEETING</b>	
	<p>151–18 (Next Meeting)</p>	<p><b>MOVED</b> by Councillor Kirby to schedule a Regular Council Meeting in April 2019 and post on the Summer Village of Kapasiwin website when date is confirmed.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>13.</b>	<b>ADJOURNMENT</b>	
	<p>152-18 (Adjournment of Meeting)</p>	<p><b>MOVED</b> by Deputy Mayor McIvor that the December 13, 2018 Regular Council Meeting be adjourned at 7:47pm.</p>

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Mayor Tim Wiles

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Chief Administrative Officer Emily House