

MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY AUGUST 30th, 2016 IN KAPASIWIN, ALBERTA AT 7:00 P.M.

	<b>PRESENT</b>	<p>Councillors: James Coghill, Tim Wiles, John McIvor</p> <p>Administration: CAO Dwight Moskalyk</p> <p>Public Works: 0</p> <p>Public at Large: 0</p>
<b>1.</b>	<b>CALL TO ORDER:</b>	CAO Moskalyk called the meeting to order at 7:00 p.m.
<b>2.</b>	<b>SWEARING IN OF NEW COUNCILLOR</b>	<p>John McIvor – based on the results of the by-election 2016 where the Returning Officer had accepted the single and only nomination for the office of Councillor, John McIvor has been elected to the office of Councillor for the Summer Village of Kapasiwin.</p> <p>CAO Moskalyk administered the Oath of Office on John McIvor as swore Mr. McIvor into the Office of Councillor.</p>
<b>3.</b>	<p><b>NOMINATIONS</b></p> <p><b>a) Mayor</b></p> <p><b>1-16OG</b> <b>Nominations Cease</b></p> <p><b>Oath of Office - Mayor</b></p> <p><b>b) Deputy Mayor</b></p> <p><b>2-16OG</b> <b>Nominations Cease</b></p>	<p>CAO Moskalyk called for nominations for Mayor.</p> <p>Tim Wiles nominated James Coghill.</p> <p>CAO Moskalyk called for nominations a second time.</p> <p>CAO Moskalyk called for nominations a third time.</p> <p><b>MOTION</b> by Councillor McIvor that nominations cease. <b>CARRIED</b></p> <p>James Coghill was declared Mayor and CAO Moskalyk administered the Oath of Office for Mayor.</p> <p>Mayor Coghill assumed the Chair.</p> <p>Mayor Coghill called for nominations for Deputy Mayor.</p> <p>James Coghill nominated Tim Wiles</p> <p>Mayor Coghill called for nominations a second time.</p> <p>Mayor Coghill called for nominations a third time.</p> <p><b>MOTION</b> by Councillor Wiles that nominations cease. <b>CARRIED</b></p>

	<b>Oath of Office -Deputy Mayor</b>	Tim Wiles was declared Deputy Mayor and CAO Moskalyk administered the Oath of Office for Deputy Mayor.
<b>3.</b>	<b>COMMITTEE APPOINTMENTS</b>  <b>03-16OG Committee Appointments</b>	<p><b>MOTION</b> by Mayor Coghill that the following committee appointments be approved:</p> <ul style="list-style-type: none"> <li>a) Village Hall Renovation Committee (Dissolve Committee)</li> <li>b) Footpath Research and Action Committee (Tim Wiles)</li> <li>c) Kapasiwin Enhanced Security Committee (James Coghill)</li> <li>d) Capital Region Assessment Services Commission (John McIvor)</li> <li>e) Subdivision and Development Appeal Board (James Coghill)</li> <li>f) Wabamun Watershed Management Council (John McIvor)</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>FINANCIAL</b>  <b>4-16OG Signing Authority</b>	<p><b>MOTION</b> by Councillor Wiles that signing authority be designated as:</p> <p>Signing Authority – all of Council (James Coghill, Tim Wiles and John McIvor) and CAO (Dwight Moskalyk)</p> <ul style="list-style-type: none"> <li>* Currently Two signatures required</li> <li>* One signature to be any member of Council.</li> <li>* One signature from CAO Dwight Darren Moskalyk.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<b>5.</b>	<b>5-16OG Meeting Dates</b>	<p><b>MOTION</b> by Mayor Coghill that Regular meeting dates, times and locations to be determined by Council during the previous council meeting or at the call of the Mayor, with preference on location given to the Kapasiwin Village Hall, weather permitting, or the Town of Onoway Council Chambers, or Councillor Residence if necessary.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>6.</b>	<b>6-16OG Confirmation of Banking Authority</b>	<p><b>MOTION</b> by Deputy Mayor Wiles that the BMO Bank of Montreal be confirmed as the Municipality's Banking Authority</p> <p style="text-align: right;"><b>CARRIED</b></p>

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7.	<b>07-16OG Confirmation of CAO Appointment</b>	<b>MOTION</b> by Deputy Mayor Wiles that Wildwillow Enterprises Inc. be confirmed as the CAO Authority for the Municipality, with Dwight Moskalyk appointed as Chief Administrative Officer. <b>CARRIED</b>
8.	<b>08-16OG Confirmation of Auditor</b>	<b>MOTION</b> by Mayor Coghill that Seniuk and Company Chartered Accountants be confirmed as the Municipality's Auditor. <b>CARRIED</b>
9.	<b>09-16OG Confirmation of Solicitor Appointment</b>	<b>MOTION</b> by Mayor Coghill that Brownlee LLP be confirmed as the Municipality's Solicitor on municipal legal matters, and Patriot Law Group be accepted as an alternate provider. <b>CARRIED</b>
10.	<b>10-16OG Confirmation of Assessor Appointment</b>	<b>MOTION</b> by Deputy Mayor Wiles that Capital Region Assessment Services Commission, as represented by Grant Clark of KCL Consulting, be confirmed as the municipality's assessor. <b>CARRIED</b>
11.	<b>11-16OG Confirmation of Development Officer</b>	<b>MOTION</b> by Mayor Coghill that Tony Sonnleitner be confirmed as the municipality's Development Officer. <b>CARRIED</b>
12.	<b>12-16OG Confirmation of Municipal Planning Commission</b>	<b>MOTION</b> by Mayor Coghill that all of Council form the Municipal Planning Committee. <b>CARRIED</b>
13.	<b>13-16OG Confirmation of FOIP Coordinator</b>	<b>MOTION</b> by Councillor McIvor that the Chief Administrative Officer act as the FOIP Coordinator for the Municipality. <b>CARRIED</b>
14.	<b>ADJOURNMENT</b>	Mayor Coghill declared the meeting adjourned at 7:18 p.m.

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Mayor

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Municipal Administrator