

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN,  
IN THE PROVINCE OF ALBERTA, HELD ON MONDAY JULY 11<sup>TH</sup> 2016 AT 10:00 AM. AT VILLAGE  
HALL.

	<b>PRESENT</b>	<p>Mayor: James Coghill Deputy Mayor: Tim Wiles Councillor: N/A</p> <p>Administration: Dwight Moskalyk, CAO Kaelin Muters, Administrative Intern</p> <p>Absent:</p> <p>Public Works: Public at Large:</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Deputy Mayor Coghill called the meeting to order at 10:00 a.m.
<b>2.</b>	<b>AGENDA</b>  73 -16 (Agenda)	<p><u>a) Monday July 11<sup>th</sup> 2016 Regular Council Meeting</u></p> <p><b>MOTION</b> by Deputy Mayor Wiles that the Monday July 11<sup>th</sup> 2016 Regular Council Meeting agenda be approved with the following addition:</p> <p style="text-align: center;">Action Item 6(e) – Discussion of Wapameg Ave. Letter and Options</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES</b>  74 - 16 (Confirmation of Minutes – Regular Meeting)	<p><u>a) Wednesday May 25th, 2016 Regular Council Meeting</u></p> <p><b>MOTION</b> by Deputy Mayor Wiles that the minutes of the Wednesday May 25th, 2016 Regular Meeting be approve as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>APPOINTMENTS</b>	<u>a) N/A</u>
<b>5.</b>	<b>BYLAWS</b>	<u>a) N/A</u>

6.	<p><b>BUSINESS</b></p> <p>75 - 16 (ASVA 2016 Registration - Defer)</p> <p>76 - 16 (Roadway Traffic – Signs and Speed Bumps 2016 )</p> <p>77-16 (Seek ATB Bank Proposal)</p>	<p>a) <u>ASVA 2016 Annual Conference and AGM – attached is an invitation to register to the 2016 Association of Summer Villages scheduled for October 21<sup>st</sup> and 22<sup>nd</sup> 2016 at the Executive Royal Hotel in Edmonton, AB. Cost of Registration is \$190.00/person plus approved expenses. Registration deadline is September 20<sup>th</sup> 2016 but the sooner we book the better for the planners (authorize the registration and attendance of Council and Administration at the 2016 ASVA Conference))</u></p> <p><b>MOTION</b> by Deputy Mayor Wiles that Council defer the discussion on the 2016 ASVA Conference attendance until the next regular meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>b) <u>Roadway Traffic Products – attached is an invoice from Roadway Traffic Products for the order of signs and speed bumps. We placed the order through our Town of Onoway account so we need to reimburse the Town. The total order was 5208.96 which meets the threshold to cover the order with grant funding (authorize the purchase of the speed bumps and signs through Roadway Traffic Products and approve the payment of the invoice balance to the Town of Onoway with Village grant dollars).</u></p> <p><b>MOTION</b> by Deputy Mayor Wiles that Council ratify the purchase of road signs and speed bumps from Roadway Traffic Products (on The Town of Onoway’s Account) and approve the payment of the associated invoice for a total of \$5208.96 from capital grant funds.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>c) <u>Banking Options – the Village currently uses the Bank of Montreal for its Financial Institution, however Administration is recommending that Council consider authorizing the Village to switch institutions to the Alberta Treasury Branch (ATB). I will save the detailed reasons for the request until the meeting but in brief ATB has much easier account management, online banking, and signing authority management process. ATB is also closer to the Admin Office (here for discussion, authorize administration to get a proposal from ATB)</u></p> <p><b>MOTION</b> by Mayor Coghill that Council authorize administration to approach Alberta Treasury Branch for a proposal to set-up an operating account for the Village.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>d) <u>Annual Information Meeting – the AIM is scheduled for July 16<sup>th</sup> 2016. I will distribute a draft AIM agenda for review and edits at the Council meeting.</u></p>
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	<p>78-16 (Annual Information Meetings – Agenda Format)</p> <p>79-16 (Wapameg Footpath Letter (2016))</p> <p>80 -16 (Wapameg Footpath – Seek Judge’s Order to Reduce)</p>	<p><b>MOTION</b> by Mayor Coghill that Council approve the draft Annual Information Meeting Agenda as amended. <b>CARRIED</b></p> <p>e) <u>Wapameg Footpath Easement – discussion on information letter to the residents and legal process for reducing the easement down to the 902-1906 Survey.</u></p> <p><b>MOTION</b> by Deputy Mayor Wiles that Council approve the letter prepared for the purpose of giving residents information on the history of the path and the easements in the village, as well as the current considerations council in entertaining on the future of the path. <b>CARRIED</b></p> <p><b>MOTION</b> by Deputy Mayor Wiles that Council accept the recommendation of the Wapameg Footpath Committee and file for a Judge’s Order to reduce the Municipality’s interest in the Wapameg Easement down to the section illustrated as survey plan 902-1906. <b>CARRIED</b></p>
7.	<p><b>FINANCIAL</b></p> <p>81-16 (Financial Reports)</p>	<p>a) <u>Accounts payable – May 2016 Cheque Listings Auto-Withdrawals totaling \$11,689.36</u> b) <u>Bank Reconciliation – May 2016</u> c) <u>Income Statement, Expense Statement and Balance Sheet – May 2016</u> d) <u>Grant Report – N/A</u></p> <p><b>MOTION</b> by Deputy Mayor Wiles that the financial reports be accepted for information. <b>CARRIED</b></p>
8.	<p><b>COUNCIL REPORTS</b></p> <p>82-16 (Council Reports)</p>	<p><u>Mayor Coghill</u> <u>Deputy Mayor Wiles</u> <u>Councillor – N/A</u></p> <p><b>MOTION</b> by Mayor Coghill that the Council Reports be accepts for information. <b>CARRIED</b></p>

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<b>9.</b>	<b>ADMINISTRATION /PUBLIC WORKS REPORTS</b>  83-16 (Administration and Public Works Reports)	<p>a) <u>Administration Report</u></p> <p>b) <u>Public Works Report</u></p> <p><b>MOTION</b> by Deputy Mayor Wiles that the Administration and Public Works reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>10.</b>	<b>INFORMATION / CORRESPONDENCE</b>  84-16 (Information and Correspondence)	<p><b>MOTION</b> by Deputy Mayor Wiles that the following items be accepted for information:</p> <p>a) <u>Gov't of Alberta, Municipal Affairs – June 3<sup>rd</sup> letter informing Council of the 2016 GTF allocation of \$5,755.00.</u></p> <p>b) <u>Gov't of Alberta, Municipal Affairs – June 1<sup>st</sup> 2016 letter informing Council that the 2016 MSI allocations for the village are \$81,981.00 including \$3,601 in operating subsidies.</u></p> <p>c) <u>Gov't of Alberta, Municipal Affairs – June 9<sup>th</sup> 2016 Letter confirming the Village's Statement of Funding and Expenditures (SFE) has been accepted as submitted.</u></p> <p>d) <u>Jim Eglinski, MP Yellowhead – May 31<sup>st</sup> 2016 letter encouraging the municipality to consider the available grant funding options for capital and infrastructure improvements. A detailed breakdown of the different funding option was attached to the letter and I have forwarded it to Heather Luhtala (Grant Coordinator) for her information.</u></p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>11.</b>	<b>IN CAMERA</b>	<u>In Camera Session – N/A</u>
<b>12.</b>	<b>NEXT MEETING</b>  85-16 (Next Meeting Date)	<p>a) - <u>Schedule next council meeting:</u></p> <p><b>MOTION</b> by Deputy Mayor Wiles that the next meeting be at the call of the Mayor.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>13.</b>	<b>ADJOURNMENT</b>	Mayor Coghill declared the meeting adjourned at 11:15 a.m.

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Mayor

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CAO

Next Meetings:

- AIM – July 16<sup>th</sup> 2016

-ASVA – October 21<sup>st</sup> -22<sup>nd</sup> 2016