

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, NOVEMBER 12, 2020 AT 6:30 PM. AT THE VILLAGE OF SPRING LAKE COUNCIL CHAMBERS

	PRESENT	<p>Mayor: Tim Wiles via teleconference Deputy Mayor: John McIvor via teleconference Councillor: Tim Kirby via teleconference</p> <p>Administration: Emily House, CAO</p> <p>Public Works: None</p> <p>Others Present: Jane Dauphinee, Municipal Planning Services via teleconference</p> <p>There were no members of the Public present.</p>
1.	CALL TO ORDER	Mayor Wiles called the November 12, 2020 Regular Council Meeting to order at 6:31p.m.
2.	AGENDA	
	099-20 (Agenda)	<p>MOVED by Deputy Mayor McIvor that the August 19, 2020 Regular Council Meeting Agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
	100-20 (Confirmation of Minutes – Organizational Meeting – August 19, 2020)	<p>MOVED by Councillor Kirby that the minutes of the August 19, 2020 Organizational Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	101-20 (Confirmation of Minutes – Regular Council Meeting – August 19, 2020)	<p>MOVED by Deputy Mayor McIvor that the minutes of the August 19, 2020 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	102-20 (Confirmation of Minutes – Regular Council Meeting – August 19, 2020)	<p>MOVED by Deputy Mayor McIvor that the minutes of the August 26, 2020 Special Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	None
5.	BYLAWS	
	103-20 (Bylaw No. 269-2020 – Municipal Development Plan – Public Hearing Input and Recommendations)	<p>MOVED by Councillor Kirby to direct Municipal Planning Services to create an amending motion with the recommendations from the Municipal Development Plan Public Hearing Summary Report of October 9, 2020 as revised and amended with the following by Council at the Regular Council Meeting on November 12, 2020 and to update the Municipal Development Plan with the recommendations.</p> <p>General Comments</p> <ul style="list-style-type: none"> • Add “stakeholders” after “neighbouring municipalities” to paragraph 4 in Part 4 – Cooperation. • Insert “other stakeholders” after First Nations in Objective 1 in Part 4. <p>1.B – Principles</p>

	<p>104-20 (Bylaw No. 269-2020 – Municipal Development Plan – Public</p>	<ul style="list-style-type: none"> Delete Principle 5 in Section 1.B and adjust paragraph 1 to reflect the deletion. <p>3.A – History and Geography</p> <ul style="list-style-type: none"> Revise to read “Kapasiwin was incorporated as a Village on October 25, 2013. <p>5 – Future Land Use</p> <ul style="list-style-type: none"> “Redevelopment on existing lots is consistent with the character of the community and is designed to help minimize environmental risks and conserve significant environmental features.” <p>5.B Residential Area</p> <ul style="list-style-type: none"> Council directs administration to provide those portions of the MDP that address Wapameg Ave. to legal counsel for review. Council reviewed “should” and “shall” wording and determined that no changes are required at this time. <p>5.C – Environment and Recreation Area</p> <ul style="list-style-type: none"> The first sentence of the fourth paragraph in part 5.C be revised as follows: “In the southeastern portion of the Summer Village there are lands that largely remain, and are intended to remain, in a natural state.” <p>6.A – Land Use Activities and Site Suitability</p> <ul style="list-style-type: none"> Insert a new appendix for definitions and include the following definitions: <ul style="list-style-type: none"> Riparian Area, Bed and Shore, and Legal Bank Insert the following diagram into the “Riparian Area” subsection in Section 3.C Environmental Features Revise the figure to insert the word “Legal” in front of “Bank”. MPS to review the MDP to ensure the language used in the document is consistent with these definitions and replace “riparian area” with “legal bank” where appropriate. <p>Map A.1</p> <ul style="list-style-type: none"> Council directs administration and MPS to explore available data to determine if it is possible to display the easement area correctly, and the footpath within it, on the various maps. If the data is not available, the legend on the maps should be updated to correctly identify the footpath: <ul style="list-style-type: none"> Map 2 – Future Land Use and that the Environment and Recreation Areas be revised to reflect the area of the easement Map A.1 Development and Environmental Considerations <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Kirby to direct Administration to release the Municipal Development Plan Public Hearing Summary Report on the Summer Village of Kapasiwin website with a letter to each property owner informing them of such</p>
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	Hearing Input and Recommendations)	before second reading of Bylaw No. 269-2020 Municipal Development Plan Bylaw scheduled for December 16, 2020 Regular Council Meeting. CARRIED
6.	BUSINESS	
	105-20 (Kapasiwin Savings Account)	MOVED by Deputy Mayor Mclvor to direct Administration to deposit \$250,000 into the Notice Demand Account 31 with ATB Financial. CARRIED
	106-20 (Animal Shelter Services Agreement)	MOVED by Councillor Kirby to direct Administration to discuss with Parkland County about amending clause 6 of Schedule "A" to include "with prior approval from the Summer Village of Kapasiwin." CARRIED
	107-20 (Wabamun and Area Medical Society Donation Request)	MOVED by Deputy Mayor Mclvor that Council will consider the Wabamun and Area Medical Society Donation Request in the Summer Village of Kapasiwin's 2021 Budget. CARRIED
	108-20 (WILD Water Commission)	MOVED by Deputy Mayor Mclvor that Council direct Administration to draft a letter for signing by the Mayor to the WILD Water Commission requesting a representative attend the December 26, 2020 Regular Council Meeting or a date in January or February 2021 to make a presentation to the Summer Village of Kapasiwin's Council regarding the WILD Water Commission's history, future plans and financial situation as Council is starting to consider Kapasiwin's 2021 Budget. CARRIED
	109-20 (WILD Water Commission)	MOVED by Deputy Mayor Mclvor to continue with a 0% Fortis Franchise Fee for 2021. CARRIED
	110-20 (Municipal Operating Support Transfer Agreement)	MOVED by Councillor Kirby to approve the signing of the Municipal Operating Support Transfer Agreement. CARRIED
7.	FINANCIAL	
	111-20 (Accounts Payable)	MOVED by Councillor Kirby that the accounts payable and cheque listings for the following months be accepted as information: <ul style="list-style-type: none"> • June 2020 - cheque numbers 183 to 186 and auto withdrawals totaling \$8,431.15 • August 2020 – cheque number 187 to 201 and auto withdrawals totaling \$12,34273 • September 2020 – cheque numbers 202 to 208 and auto withdrawals \$35,732.88 CARRIED
	112-20 (Bank Reconciliations)	MOVED by Councillor Kirby that the bank reconciliations for July, August and September 2020 be accepted as information. CARRIED

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	113-20 (Balance Sheet and Income and Expense Statements)	MOVED by Councillor Kirby that the balance sheets and income and expense statements for July, August and September 2020 be accepted as information. CARRIED
8.	REPORT FROM COUNCIL	
	114-20 (Reports from Council)	MOVED by Councillor Kirby that Council Report, as verbally presented, be accepted as information. CARRIED
9.	ADMINISTRATION REPORT	
	115-20 (Admin/PW reports)	MOVED by Councillor Kirby that the Administration Report, as verbally presented, be accepted for information. CARRIED
10.	INFORMATION / CORRESPONDENCE	
	116-20 (Correspondence)	MOVED by Deputy Mayor Mclvor that the following information and correspondence be accepted as information. <ul style="list-style-type: none"> a) September 25, 2020, Tom Puffer, Re: Enforcement Services Reports – June, July, August b) October 29, 2020, Alberta Municipal Affairs, Re: Infrastructure Funding c) October 29, 2020, Parkland County, Re: Appointment of Interim CAO d) October 20, 2020, Alberta Police Interim Advisory Board, Re: Quarterly Report CARRIED
11.	CLOSED MEETING SESSION	
	117-20 (Enter Closed Session)	MOVED by Councillor Kirby that Council close the public portion of the meeting for Agenda Item No. 11 a) Legal – Footpath Easement, per FOIPP Section 27 and Agenda Item No. 11b) Land – Lot 11, Block A, Plan 5674HW, per FOIP Section 24 and 27 at 9:47pm CARRIED
	118-20 (Open Closed Session)	Present: Mayor Tim Wiles, Deputy Mayor John Mclvor, Councillor Tim Kirby, and Chief Administrative Officer, Emily House. MOVED by Deputy Mayor Mclvor that Council open the closed session of the meeting to the public at 10:45pm. CARRIED
	119-20 (Retain Legal Counsel for Judicial Review)	MOVED by Councillor Kirby direct Administration to retain Michelle Gallagher from Patriot Law for the judicial review of the decision by the Land Titles Office to reject a discharge of the 1420ET Easement if the estimate to do so is \$2,500 or under. CARRIED
	119-20	

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	(Accept Cost Recovery for Legal Costs) 119-20 (Retain Legal Counsel for Encroachment Issue)	<p>MOVED by Deputy Mayor McIvor that Council accept the offer of \$5,000 from the landowner of lands described as Lot 11, Block A, Plan 5674HW as cost recovery for the expenses the Summer Village of Kapasiwin will incur to investigate options for the encroachment of lands as described above.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor McIvor to engage Michelle Gallagher from Patriot Law to provide Council with options and a risk analysis for the encroachment on lands described as Lot 11, Block A, Plan 5674HW after receipt of \$5,000 from the landowner of the above noted lands to cover the municipality's costs.</p> <p style="text-align: right;">CARRIED</p>
12.	NEXT MEETING 120-20 (Next Meeting Date)	<p>MOVED by Deputy Mayor McIvor that Council schedule the next Regular Council Meeting for December 16, 2020 at 6:30pm to be held at the Village of Spring Lake Council Chambers.</p> <p style="text-align: right;">CARRIED</p>
13.	ADJOURNMENT 121-20 (Adjournment of Meeting)	<p>MOVED by Councillor Kirby that the November 12, 2020 Regular Council Meeting be adjourned at 10.52pm.</p> <p style="text-align: right;">CARRIED</p>

Mayor

Chief Administrative Officer