

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN,
IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY APRIL 26th, 2018 AT 6:30 PM. AT THE
TOWN OF ONOWAY.

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| | PRESENT | <p>Mayor: Tim Wiles Deputy Mayor: John McIvor Councillor: Tim Kirby (via Telephone)</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Absent:</p> <p>Public Works: Public at Large:</p> |
| 1. | CALL TO ORDER | Mayor Wiles called the meeting to order at 6:40 p.m. |
| 2. | AGENDA 57 - 18 (Agenda) | <p>MOVED by Deputy Mayor McIvor that the Thursday April 26th, 2018 regular council meeting agenda be approved with the following amendments:</p> <ul style="list-style-type: none"> i) Item 2, Agenda – to reference the Thursday April “26th,” 2018 Agenda. ii) Item 3, Minutes – to reference the Thursday April “12th,” 2018 Minutes. <p style="text-align: right;">CARRIED</p> |
| 3. | MINUTES 58 - 18 (Confirmation of Minutes – Regular Meeting) | <p>MOVED by Councillor Kirby that the minutes of the Thursday April 12th, 2018 regular council meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p> |
| 4. | APPOINTMENTS | N/A |
| 5. | BYLAWS 59 – 18 (Council Code of Conduct Bylaw 254-2018, 1 st Reading) 60-18 (Council Code of Conduct Bylaw 254-2018, 2 nd Reading) 61-18 (Council Code of Conduct Bylaw 254-2018, Unanimous Consent) | <p>MOVED by Deputy Mayor McIvor that council give first reading to Bylaw 254-2018, being a Council Code of Conduct Bylaw, as required by the Modernized Municipal Government Act.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Kirby that council give second reading to Bylaw 254-2018.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor McIvor that council give unanimous consent to proceed to third and final reading of Bylaw 254-2018.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> |

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| | 62-18 (Council Code of Conduct Bylaw 254- 2018, 3 rd and Final Reading) | MOVED by Councillor Kirby that Bylaw 254-2018 by given third and final reading. CARRIED |
| 6. | BUSINESS | |
| | 63 – 18 (2017 Audited Financial Statements) | MOVED by Deputy Mayor McIvor that council approve the 2017 Audited Financial Statements as drafted by Seniuk and Company Chartered Accountants. CARRIED |
| | 64 - 18 (2018 Operating and Capital Budget) | MOVED by Councillor Kirby that council approve the 2018 Operating and Capital Budget as presented. CARRIED |
| | 65-18 (Tax Rate Bylaw 253- 2018, 1 st Reading) | MOVED by Deputy Mayor McIvor that council give first reading to Bylaw 253-2018, being a bylaw to establishing mill rates and authorizing administration to levy the 2018 municipal taxes and requisitions. CARRIED |
| | 66-18 (Tax Rate Bylaw 253- 2018, 2 nd Reading) | MOVED by Councillor Kirby that council give Bylaw 253-2018 second reading. CARRIED |
| | 67-18 (Tax Rate Bylaw 253- 2018, Unanimous Consent) | MOVED by Deputy Mayor McIvor that council give unanimous consent to proceed to third and final reading of Bylaw 253-2018. CARRIED |
| | 68-18 (Tax Rate Bylaw 253- 2018, 3 rd and Final Reading) | MOVED by Councillor Kirby that council give Bylaw 253-2018 third and final reading. CARRIED |
| 7. | FINANCIAL | |
| | 69 - 18 (Accounts Payable) | MOVED by Deputy Mayor McIvor that the accounts payable and cheque listings for February 2018, including cheques #37-42 (ATB) and auto withdrawals, totaling \$10,157.66 be accepted for information. CARRIED |
| | 70 - 18 (Bank Reconciliation) | MOVED by Deputy Mayor McIvor that the February 2018 Bank Reconciliation be accepted for information. CARRIED |
| | 71 – 18 (Balance Sheet) | MOVED by Deputy Mayor McIvor that the Income, Expense and Balance Sheet for February 2018 be accepted for information. CARRIED |

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| 8. | COUNCIL REPORTS 72 – 18 (Councillor Reports) | MOVED by Deputy Mayor McIvor that the Councillor Reports be accepted for information as verbally presented. CARRIED |
| 9. | ADMINISTRATION /PUBLIC WORKS REPORTS 73 – 18 (Admin/PW reports) | MOVED by Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted for information. CARRIED |
| 10. | INFORMATION / CORRESPONDENCE 74 – 18 (Accept the Correspondence for Information) | MOVED by Deputy Mayor McIvor that the following correspondence be accepted for information: a) Erin Babcock, MLA – April 5th, 2018 congratulations on the approval of Kapasiwin’s application for ACP-Local Land Use Planning grant funding to complete the Municipal Development Plan. b) Gov’t of Alberta, Seniors Housing – April 6th, 2018 letter informing the municipality of the 2018 Minister’s Seniors Service Awards nomination process. c) Government of Alberta, Parks and Environment – 2018 information release regarding ice ridges, pushes and heaves. d) ASVA, Government Roles and Responsibilities in Legalization of Cannabis CARRIED |
| 11. | IN CAMERA 75-18 (Moved - In Camera 7:26 p.m.) | <u>In Camera Session:</u> <u>(Session attended by Mayor Tim Wiles, Deputy Mayor John McIvor, Councillor Tim Kirby and CAO Dwight Moskalyk):</u> MOVED by Deputy Mayor McIvor that Council pursuant to section 197(2) of the Municipal Government Act, Council Move In-Camera at 7:26 p.m. to discuss the following items: i. Legal Matter – FOIPP Section 27 – Privileged Information ii. Administrative Services – FOIPP Act Section 16 – Disclosures Harmful to Third Party Business |

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| | | CARRIED |
| | (CAO Moskalyk left the Meeting at 7:45p.m.) | CAO Moskalyk left the meeting – 7:45p.m. |
| | (CAO Moskalyk returned to the meeting at 7:54 p.m.) | CAO Moskalyk returned to the meeting – 7:54p.m. |
| | 76 – 18 (Moved – Out of Camera 7:55 p.m.) | MOVED by Deputy Mayor McIvor that Council move Out of Camera at 7:55 p.m. CARRIED |
| | 77 - 18 (Administration Service Proposal – Emily House) | MOVED by Deputy Mayor McIvor that council authorize Mayor Wiles to finalize negotiations with Emily House to provide Administration Services to the Summer Village of Kapasiwin based on Ms. House’s proposal. CARRIED |
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| 12. | NEXT MEETING | |
| | (as Scheduled, #18-18) | Scheduled for Thursday June 21 st , 2018 – 6:30p.m. at Kapasiwin Village Hall |
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| 13. | ADJOURNMENT | Mayor Wiles declared the meeting adjourned at 8:02 p.m. |
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Mayor Tim Wiles

Chief Administrative Officer Emily House